



## Spare Key Mortgage Assistance Grant Application

Spare Key provides assistance to Minnesota homeowners with critically ill or seriously injured children by making a mortgage payment on the family's behalf, allowing parents to spend time with their child..

### Submission of Application

Applications must be postmarked before the first of the month to be considered for payment the following month. (Example: Any applications postmarked by Jan 31<sup>st</sup> will be reviewed in Feb. and, if approved, a March 1st mortgage payment will be made; Applications postmarked Feb. 1<sup>st</sup> (or after during the month of Feb.) will be reviewed in Mar. and if approved, an April 1<sup>st</sup> mortgage payment will be made.) Faxed applications are allowed in the event of an emergency; however, the original must promptly follow.

The Mortgage Assistance Committee will review applications once a month. Families will be notified by phone and/or writing by the 25<sup>th</sup> of the month of their application status. Until written notification is received, no assumption of payment should be made. Mail all applications to:

Spare Key, 1550 American Boulevard East. Suite L-2, Bloomington, MN 55425

Questions regarding application may be directed to Spare Key (952) 406-8872 or Fax (952) 406-8874

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**Personal Information:** (Please print clearly) **Date:** \_\_\_\_\_

- **Applicant's Child's Name** \_\_\_\_\_
- **Male** \_\_\_\_\_ **Female** \_\_\_\_\_ **Date of child's birth** \_\_\_\_\_
- **Parent/Guardians' Name:** \_\_\_\_\_
- **Parent/Guardian's Name:** \_\_\_\_\_
- (Check One)- **Parent(s)** \_\_\_\_ **Legal guardian(s)** \_\_\_\_ **Court Ordered Custodian(s)** \_\_\_\_
- Names and ages of other children living in permanent home:  
\_\_\_\_\_
- **Permanent Home Address:** \_\_\_\_\_
- **City:** \_\_\_\_\_ **County:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_
- **Permanent home phone:** \_\_\_\_\_ **Cell #:** \_\_\_\_\_
- **Work # parent/guardian:** \_\_\_\_\_ **Work # parent/guardian:** \_\_\_\_\_
- **E-mail Address:** \_\_\_\_\_
- **Family/Child Website:** \_\_\_\_\_  
(Please feel free to link our website with your site so other families will know about our services – [www.sparekey.org](http://www.sparekey.org))
- **Previous Spare Key recipient?** \_\_\_\_\_ **If so when?** \_\_\_\_\_





**Mortgage Information**

**Include a copy of your most recent mortgage statement verifying account number, property address and mortgage payment.**

The maximum mortgage grant is \$1,200.00 for a primary residence. If an application is approved and mortgage payment amount exceeds the \$1,200.00 cap, the applicant must pay the difference. The difference will be paid by check made payable to lender/contract for deed holder. This check must be mailed to the Spare Key office. Spare Key will then send the applicant's check and Spare Key's check for \$1,200.00 directly to the lender/contract for deed holder. If the applicant cannot afford to pay the difference between \$1,200.00 and the mortgage payment amount, the applicant will not qualify for a mortgage grant.

- **Name of mortgage lender  
OR contract for deed holder:** \_\_\_\_\_
- Payment address: \_\_\_\_\_
- Lender Telephone #: \_\_\_\_\_
- Contact name, if available: \_\_\_\_\_
- Mortgage account #: \_\_\_\_\_
- Monthly payment amount: \$ \_\_\_\_\_
- Name(s) on mortgage statement: \_\_\_\_\_
- Social security #(s) of person(s) listed on mortgage statement:

Name: \_\_\_\_\_ SS# \_\_\_\_\_

Name: \_\_\_\_\_ SS# \_\_\_\_\_

- Are you current on your mortgage payments? Yes \_\_\_\_\_ No \_\_\_\_\_  
*(Please Note: If mortgage payments are not current by 10<sup>th</sup> of next month, application will be rejected)*
- Are mortgage payments automatically withdrawn from your account? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, what day of the month are funds withdrawn from your account for payment? \_\_\_\_\_

**I/we hereby authorize the mortgage lender/contract for deed holder listed above to provide the status of my/our mortgage loan (loan number stated above) to Spare Key.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

**Please check all that apply and sign:**

- I give Spare Key consent to use my family’s stories: \_\_\_\_\_
- Use our story, however, please keep my family anonymous: \_\_\_\_\_
- Do not use our story: \_\_\_\_\_

I have read the guidelines and understand them. I attest this information is true to the best of my ability. I authorize Spare Key and my medical care provider to discuss my family’s medical information pertinent to this case.

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Check List**

- \_\_\_\_\_ **Mortgage statement is enclosed with application**
- \_\_\_\_\_ **Social Worker/Medical Care Provider has signed off**
- \_\_\_\_\_ **I/We have initialed and signed off on all parts of the application**
- \_\_\_\_\_ **I/we have provided our social security numbers and income information**

***Spare Key does not expect repayment in any form.***

***However, if you know of others that may have an interest in Spare Key’s financial support please direct them to our web site and ask them to contribute. Thank You!***

**Voluntary Demographic Information**

**What is your family’s race/ethnicity? This information is often requested by funding concerns. Please check the boxes that best describe the race/ethnicity category with which you primarily identify:**

- African
- African American (not of Hispanic origin)
- Asian or Pacific Islander: Persons having origins in any of the peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.
- Caucasian (not of Hispanic origin): Persons having origins in any of the original peoples of Europe.
- Hispanic: Persons having origins in any of the Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Cultures, regardless of ethnicity.
- Middle Eastern
- Native American or Alaskan Native: Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

**Voluntary Banking Information**

Your banking information may help us gain additional funding. Other than your mortgage, name the banks with which you have other banking relationships (for example; checking or savings accounts).

(Bank Name(s): \_\_\_\_\_

**And, One More Question:**

How did you learn about Spare Key: \_\_\_\_\_